



# St. Paul's

LUTHERAN SCHOOL &  
EARLY CHILDHOOD CENTER

## COVID-19 Response Plan

**Updated 12/28/21**

*Subject to change*

**“Christ in All Things.”**

**“And He is before all things and in Him all things hold together.” Colossians 1:17**

St. Paul's Lutheran School's response plan to COVID-19 originally developed with input from experts in the medical field; the Waukesha County Health Department; the CDC; and various other public resources. The goal of this plan is to inform the community of the steps we are taking to mitigate the spread of COVID-19. Because information about the virus changes rapidly, and because we cannot plan for all scenarios, this plan is subject to regular review and change as new data becomes available. The following points should be considered ahead of reviewing this plan:

- Parents and families must make the best decisions for the safety and well-being of their children.
- The use of masks is not required at any time but everyone is welcomed to wear one when he/she wishes.
- No school can fully prevent the spread of any communicable disease, including COVID-19.
- Local Education Agencies (LEAs) are responsible for their own reopening plans and will likely be different (but similar) to others in nearby areas. St. Paul's Lutheran School's plan is unique to St. Paul's but made with certain LEA and state recommendations in mind.
- St. Paul's Lutheran School is mindful to make policies that are practical, feasible, and appropriate for children based on their developmental stages, and will be flexible in response to new information. The administration will be willing to refine approaches when specific policies are not working.
- Wellness of the whole child includes physical health, social-emotional, and spiritual health. To that end, we will be keeping in mind that relationship building and our core values that include family culture, servant hearts, and growth mindset need to be kept in mind as we formulate our plans

### SCHOOL-DAY OPERATIONS AND LEARNING

St. Paul's cannot fully prevent the spread of COVID-19 or other communicable diseases however, face-to-face instruction will include considerations towards mitigating transmission. The following areas include new and/or adjusted procedures to be implemented at the start of 2021-2022 school year:

1. Pick-Up and Drop-Off Procedures. St. Paul's Lutheran celebrates our family culture as one of our core values and has welcomed parents to walk their child to class. However, in order to provide as safe a learning environment as possible, changes have been made to our Pick-Up and Drop-Off procedures:
  - St. Paul's will conduct temperature screening for each student upon entry (this includes family members who are entering the school building to drop off 4K and 5K students). Families are encouraged to monitor signs of illness and check their child's wellness against existing [CDC](#)

[identified symptoms](#). Families are responsible for ensuring their child comes to school healthy and ready to learn.

- Parents of children in 4K and 5K are welcomed to walk their child to class.

2. Classroom Instruction. Often considered a standard by which students learn and work best, the [Four Cs of 21st Century Learning](#) include many interpersonal, interactive, and face-to-face components. St. Paul's intends to maintain a commitment to this approach while offering a modicum of mitigation where possible, without disrupting the effective pedagogical approach from our teachers:

- Recess, Chapel, and Assemblies. Wellness of the whole child includes physical health, but also social-emotional and spiritual health. Students and staff are not required to wear masks in group gatherings.
- Recess: St. Paul's will not prevent the gathering-of and interaction-between students as part of their play during planned recess. Hand-sanitizing stations are available inside the entrance to the building for students to utilize upon returning from recess. Students will be encouraged to make use of this station and others throughout the building..
- Chapel: Students will sit in their chapel buddy groupings.

2. Snack Break and Lunch

- The lunch staff will continue to deliver the snack cart to the classrooms.
- Students must utilize a 'snack card' to purchase snacks. The lunch staff will keep those cards and punch when a student purchases an item. Snack cards are available for purchase through the office.
- Lunch groupings will use the lunchroom and/or eat in their classrooms. When appropriate, classes may also make use of the outdoor classroom space to eat lunch.

## **BUILDING SANITATION**

St. Paul's Lutheran is cleaned each evening by an outside cleaning company. Extra attention is paid to high-touch surfaces and bathrooms.

1. Campus-wide cleaning: all surfaces (light switches, lockers, tables, chairs, desks, etc.) disinfected using appropriate materials
2. Portable hand-sanitizer stations are placed at strategic spots throughout the building.
3. Mounted hand-sanitizers are in every classroom.
4. Medical-grade air purifiers are in each classroom
5. Students are asked to bring their own water bottle to fill up throughout the day;
6. The hands-free, bottle fill feature is available to fill water bottles at the water bubblers in the school building. PLEASE LABEL YOUR BOTTLES.
7. Students and teachers will use appropriate materials to wipe down their desks and chairs at the end of the day.
8. Teachers will spray all surfaces as they exit the room for the day.

## **Visitors**

All guests and volunteers (non-delivery personnel) seeking access to the building are asked to self-temperature screen as they enter the building before they stop in the office.

1. Infrared temperature scan (temperature must be less than 99.5 degrees fahrenheit)
2. Simple questionnaire (self-reporting)
  - Shortness of breath?

- New or worsening cough?
- Have you or anyone in your family been exposed to someone known to have COVID-19?

## HEALTH AND SAFETY FOR STAFF AND STUDENTS

Included in this section are efforts made by school personnel and human resources (policy) towards the mitigation of disease transmission, along with policies for students.

1. **Staff Self-Check.** All staff and volunteer personnel must conduct a self-check each day, along with a temperature of less than 99.5 degrees Fahrenheit, this simple questionnaire should be answered:
  - Shortness of breath?
  - New or worsening cough?
  - Have you or anyone in your family been exposed to someone known to have COVID-19?
2. **Staff With Symptoms.** If members of the St. Paul's Lutheran staff are sick, they should stay home. It is fully possible that staff can be sick with common cold or flu-like symptoms and NOT have contracted COVID-19. As such, it is critical that determination for work is made between each employee and their health care provider, not between St. Paul's Lutheran and the employee. As a general rule, staff must be fever-free for 24 hours before returning to work.
  - Should a staff member contract COVID-19, St. Paul's will follow [CDC guidelines](#)
3. **Students Exhibiting Symptoms At School.** It is fully possible that students can be sick with common cold or flu-like symptoms and NOT have contracted COVID-19. Per normal procedures, students with ailments are sent to the office to receive initial care. Upon receiving students exhibiting ailments:
  - Office or administrative personnel will attend to the student;
  - If the student's ailment is temporary or fleeting, and the student does not exhibit mild to severe symptoms or a temperature above 100°, the student may be permitted back to class.
  - If the student's ailment is not temporary, office or administrative personnel will contact the student's family to be sent home;
  - Students are not required to receive COVID-19 testing to return to school; COVID-19 testing should be determined by the student's family and their health care provider.
4. **Before Returning to School:** It is fully possible that students can be sick with common cold or flu-like symptoms and NOT have contracted COVID-19. As such, it is critical that determination before returning to school is made between each student and their family's health care provider.
  - Per the Parent Handbook, students with illness other than Covid-19 must be fever-free for 24 hours before returning to school;
  - Per [CDC guidelines](#), students who have tested positive for COVID-19 may not return until:
    - *Respiratory symptoms have improved (e.g. cough, shortness of breath) and*
    - *5 days since symptoms first appeared and*
    - *24 hours with no fever without the use of fever-reducing medications and*
    - *Other symptoms of COVID-19 are improving\**

*\*Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of quarantine*

- If you have a positive case of Covid-19 in your home, our county health department may work with you to educate you on the appropriate measures to follow.
  - Families in classrooms with a confirmed case may be notified that a confirmed case has happened in their child's classroom. Student names will be kept private.
4. **Testing and Family Members** - if a member of the family is being tested for COVID-19 all members of the family are required by Waukesha County Health Department to quarantine at home until the results of the test have been returned.
- **If the results are negative**, then children may return to school providing they are feeling well otherwise.
  - **If the results are positive**,
    - As of 12/27/2021, the CDC issued new guidelines that include: a shortened quarantine period for anyone in the general public who is exposed to COVID-19.
    - For people who are unvaccinated or are more than six months out from their second mRNA dose (or more than 2 months after the J&J vaccine) and not yet boosted, CDC now recommends quarantine for 5 days followed by strict mask use for an additional 5 days.
    - If you choose to avoid wearing a mask, then remain at home for the typical 10 day period.
5. **If someone has been fully vaccinated against COVID-19** (received second dose in a two-dose series, or one dose of a single-dose vaccine), they do not have to quarantine but should:
- **Wear a mask around others for 10 days**
  - **Stay home if symptoms develop**
6. **Receiving educational instruction and support while at home due to COVID-19?**  
The homeroom teacher will coordinate the instruction and the homework that needs to be completed while your student is out. If you have a Middle School student, contact with departmental teachers will also occur. Personal contact with the teacher may include Google Classroom applications, emails, telephone calls, and hard copies of work to be completed. Middle School students (6-8 grades) are expected to be in close contact with their teacher when he/she is out of school. Students who do not stay in contact may be considered absent. Students in grades 4K-4 will communicate through parents with the teacher.

## **Mental Health and Safety**

1. Additional considerations may be needed to accommodate students with special needs including underlying health conditions such as asthma, respiratory illness, etc.
  - TBD as we are notified of students or staff with needs
2. Mental Health
  - Resources Support services for students and families, including educational materials on loss and grief, available to staff and students
  - are listed in the document found in the hyperlink below
  - <https://swd.lcms.org/wp-content/uploads/2020/04/4.3.20-Mental-Health-and-Wellness.pdf>
  - Families and staff should contact the principal, the pastors, or a teacher if they are feeling overwhelmed and in need of care and support
  - Families that need nutritional support are encouraged to receive food from our Lord's Cupboard Food Pantry. Stop by the office for more information.

## St. Paul's Lutheran School Core Values and Mission Statement

1. CHRIST-CENTERED
  - We love because God first loved us. 1 John 4:19
  - Jesus Christ is the same yesterday and today and forever Hebrews 13:8
  - Do not be conformed to this world, but be transformed by the renewal of your mind, that by testing you may discern what is the will of God, what is good and acceptable and perfect. Romans 12:2
2. SERVANT HEART
  - For you were called to freedom, brothers. Only do not use your freedom as an opportunity for the flesh, but through love serve one another. Galatians 5:13
  - The greatest among you shall be your servant. Matthew 23:11
  - Even as the Son of Man came not to be served but to serve, and to give his life as a ransom for many. Matthew 20:28
3. BIBLICAL TRUTH
  - All Scripture is breathed out by God and profitable for teaching, for reproof, for correction, and for training in righteousness 2 Timothy 3:16
  - Train up a child in the way he should go; even when he is old he will not depart from it. Proverbs 22:6
4. FAMILY CULTURE
  - For just as the body is one and has many members, and all the members of the body, though many, are one body, so it is with Christ. 1 Corinthians 12:12
  - Bear one another's burdens, and so fulfill the law of Christ. Galatians 6:2
  - Behold, how good and pleasant it is when brothers dwell in unity! Psalm 133:1
5. GROWTH MINDSET
  - Faith ❖ Academics ❖ Talents ❖ Emotional ❖ Professional
  - But grow in the grace and knowledge of our Lord and Savior Jesus Christ. To him be the glory both now and to the day of eternity. Amen 2 Peter 3:18
  - Rather, speaking the truth in love, we are to grow up in every way into him who is the head, into Christ, Ephesians 4:15
  - So then, just as you received Christ Jesus as Lord, continue to live your lives in him, 7 rooted and built up in him, strengthened in the faith as you were taught, and overflowing with thankfulness. Colossians 2:6-7

“Helping God’s children grow to be energetic servant leaders for Him through love, respect and a commitment to excellence.”