



Reopening School Plan

St. Paul's Lutheran School's reopening plan to the COVID-19 pandemic was developed with input from the American Academy of Pediatrics - WI Chapter; David Schlomer, MD; Victor Damasco, Global Programming Director for Environmental Safety and Industrial Hygiene; the Waukesha County Health Department; the CDC; and various other public resources. The goal of this plan is to inform the community of the steps we are taking to mitigate the spread of COVID-19. Because information about the virus changes rapidly, and because we cannot plan for all scenarios, this plan is subject to regular review and change as new data becomes available. The following points should be considered ahead of reviewing this plan:

- Parents and families must make the best decisions for the safety and well-being of their children.
- The use of masks is required during specific mass gatherings (chapel, assemblies, etc.) and in common areas (hallways, bathrooms), or when distancing is not possible.
- St. Paul's will commit instructional time at the beginning of the year to the education of proper hygienic practices (hand-washing, mask-wearing, etc.)
- No school can fully prevent the spread of any communicable disease, including COVID-19.
- The Wisconsin Department of Public Instruction's (DPI) [Education Forward](#) document is not a mandate or list of requirements school's must follow. "Education Forward provides considerations for district and school leaders to plan and implement a safe, efficient, and equitable return to school" (p.3).
- Local Education Agencies (LEAs) are responsible for their own reopening plans and will likely be different (but similar) to others in nearby areas. St. Paul's Lutheran School's plan is unique to St. Paul's but made with certain LEA and state recommendations in mind.
- St. Paul's Lutheran School is mindful to make policies that are practical, feasible, and appropriate for children based on their developmental stages, and will be flexible in response to new information. The administration will be willing to refine approaches when specific policies are not working.
- Wellness of the whole child includes physical health, social-emotional, and spiritual health. To that end, we will be keeping in mind that relationship building and our core values that include family culture, servant hearts, and growth mindset need to be kept in mind as we formulate our plans

St. Paul's Lutheran School Core Values and Mission Statement

1. CHRIST-CENTERED
 - We love because God first loved us. 1 John 4:19
 - Jesus Christ is the same yesterday and today and forever Hebrews 13:8
 - Do not be conformed to this world, but be transformed by the renewal of your mind, that by testing you may discern what is the will of God, what is good and acceptable and perfect. Romans 12:2
2. SERVANT HEART
 - For you were called to freedom, brothers. Only do not use your freedom as an opportunity for the flesh, but through love serve one another. Galatians 5:13
 - For even the Son of Man came not to be served but to serve, and to give his life as a ransom for many. Mark 10:45

- The greatest among you shall be your servant. Matthew 23:11
 - Even as the Son of Man came not to be served but to serve, and to give his life as a ransom for many. Matthew 20:28
3. BIBLICAL TRUTH
- All Scripture is breathed out by God and profitable for teaching, for reproof, for correction, and for training in righteousness 2 Timothy 3:16
 - Train up a child in the way he should go; even when he is old he will not depart from it. Proverbs 22:6
4. FAMILY CULTURE
- For just as the body is one and has many members, and all the members of the body, though many, are one body, so it is with Christ. 1 Corinthians 12:12
 - Bear one another's burdens, and so fulfill the law of Christ. Galatians 6:2
 - Behold, how good and pleasant it is when brothers dwell in unity! Psalm 133:1
5. GROWTH MINDSET
- Faith ❖ Academics ❖ Talents ❖ Emotional ❖ Professional
 - But grow in the grace and knowledge of our Lord and Savior Jesus Christ. To him be the glory both now and to the day of eternity. Amen 2 Peter 3:18
 - Rather, speaking the truth in love, we are to grow up in every way into him who is the head, into Christ, Ephesians 4:15
 - So then, just as you received Christ Jesus as Lord, continue to live your lives in him, 7 rooted and built up in him, strengthened in the faith as you were taught, and overflowing with thankfulness. Colossians 2:6-7

“Helping God’s children grow to be energetic servant leaders for Him through love, respect and a commitment to excellence.”

FALL 2020 SCHOOL-DAY OPERATIONS AND LEARNING

St. Paul's cannot fully prevent the spread of COVID-19 or other communicable diseases however, resuming face-to-face instruction will include considerations towards mitigating transmission. The following areas include new and/or adjusted procedures to be implemented at the start of 2020-2021 school year:

1. Pick-Up and Drop-Off Procedures. St. Paul's Lutheran celebrates our family culture as one of our core values and has welcomed parents to walk their child to class. However, in order to provide as safe a learning environment as possible, changes have been made to our Pick-Up and Drop-Off procedures:
 - St. Paul's will conduct temperature screening for each student upon entry (this includes family members who are entering the school building to drop off 4K and 5K students). Families are encouraged to monitor signs of illness and check their child’s wellness against existing [CDC identified symptoms](#). Families are responsible for ensuring their child comes to school healthy and ready to learn.
 - Parents of children in 4K and 5K are still encouraged to walk their child to class, but should stop short of entering the classroom.
 - Parents of Primary (grades 1-4) and Middle School (grades 5-8) students are permitted to walk with their child up to the lobby doors in the main entrance, but should go no further. Parents are always welcome into the building for an arranged appointment with the teacher.
 - Parents picking up their students at the end of the day will notice additional distancing procedures in place for waiting students. Students will be dismissed from the classrooms, not the gym. Our carline procedure will otherwise function the same as years past.

2. Classroom Instruction. Often considered a standard by which students learn and work best, the [Four Cs of 21st Century Learning](#) include many interpersonal, interactive, and face-to-face components. St. Paul's intends to maintain a commitment to this approach while offering a modicum of mitigation where possible, without disrupting the effective pedagogical approach from our teachers:
 - Classroom desks will face the same direction (not towards each other in groups); group work and discussion will continue, but within a modified arrangement;
 - Classrooms desks will be appropriately distanced (3-6ft apart) arrangements
 - With general distancing measures in place (see above) masks for teachers are recommended but not required during general instruction but are required when distancing is not feasible or in small group instruction (ie, centers/breakouts). St. Paul's will always honor arrangements and/or accommodations needed from each individual staff member's health care provider;
 - Physical education (PE) classes will be encouraged to go outside whenever possible and limit interaction between students where possible;
 - During general instruction (see above), masks for all students are recommended but not required. Each child will be provided with three, cloth face-coverings. Cloth face-coverings should be treated like undergarments -- washed and changed daily.
 - Students are required to wear masks when in common areas of the building.
3. Recess, Chapel, and Assemblies. Wellness of the whole child includes physical health, but also social-emotional and spiritual health. All mass gatherings of students (chapel, assemblies, and indoor recess) will require the use of a mask.
 - Recess: St. Paul's will not prevent the gathering-of and interaction-between students as part of their play during planned recess. Instead, students will receive instruction and guidance on limiting touching and physical interaction while at play. A hand-sanitizing station will be available inside the entrance to the building for students to utilize upon returning from recess. Students will be encouraged to make use of this station and others throughout the building;
 - Chapel: Students will sit in class groupings with no chapel buddies. Classes will be socially distanced from one another.
 - Assemblies: Classes will be socially distanced during assemblies.
4. Snack Break and Lunch
 - The lunch staff will continue to deliver the snack cart to the classrooms.
 - Students must utilize a 'snack card' to purchase snacks. The lunch staff will keep those cards and punch when a student purchases an item. Snack cards are available for purchase through the office.
 - Lunch groupings will utilize a rotating schedule of using the lunchroom and eating in their classrooms. When appropriate, classes may also make use of the outdoor classroom space to eat lunch.
 - Students in the lunchroom will be grouped by class with fewer students sitting at each table.

BUILDING SANITATION

St. Paul's Lutheran is currently conducting summer cleaning of floors in each room. We will have the school building cleaned and sanitized to welcome our students back to school.

1. Campus-wide cleaning: all surfaces (light switches, lockers, tables, chairs, desks, etc.) disinfected using appropriate materials
1. All floors refinished.
2. Portable hand-sanitizer stations have been acquired and will be placed at strategic spots throughout the building.
3. Mounted hand-sanitizers are in every classroom.

4. The Operations Committee is investigating the addition of UV sanitizer lights and classroom air purifiers.
5. Students are asked to bring their own water bottle to fill up throughout the day; water fountains will be turned off, but the hands-free, bottle fill feature will be left on. PLEASE LABEL YOUR BOTTLES.
6. Students and teachers will use appropriate materials to wipe down their desks and chairs at the end of the day. Teachers will spray all surfaces as they exit the room for the day.
7. The cleaning crews will focus on high-touch surfaces and in addition to their normal cleaning duties.

Visitors

All guests and volunteers (non-delivery personnel) seeking access to the building will be screened and documented at the reception desk in the main school lobby and will be required to use PPE (available at reception desk). Access is limited to only those essential to the educational environment. Screening procedures include the following:

1. Infrared temperature scan (temperature must be less than 99.5 degrees fahrenheit)
2. Simple questionnaire (self-reporting)
 - Shortness of breath?
 - New or worsening cough?
 - Have you or anyone in your family been exposed to someone known to have COVID-19?

HEALTH AND SAFETY FOR STAFF AND STUDENTS

Included in this section are efforts made by school personnel and human resources (policy) towards the mitigation of disease transmission, along with policies for students.

1. Staff Self-Check. All staff and volunteer personnel must conduct a self-check each day, along with a temperature of less than 99.5 degrees fahrenheit, this simple questionnaire should be answered:
 - Shortness of breath?
 - New or worsening cough?
 - Have you or anyone in your family been exposed to someone known to have COVID-19?
2. Staff With Symptoms. If members of the St. Paul's Lutheran staff are sick, they should stay home. It is fully possible that staff can be sick with common cold or flu-like symptoms and NOT have contracted COVID-19. As such, it is critical that determination for work is made between each employee and their health care provider, not between St. Paul's Lutheran and the employee. As a general rule, staff must be fever-free for 24 hours before returning to work.
 - Should a staff member contract COVID-19, St. Paul's will follow [CDC guidelines](#) for returning to work (staff are permitted back 10 days post-positive test) and will work with the Waukesha County Health Department.
 - Students Exhibiting Symptoms At School. It is fully possible that students can be sick with common cold or flu-like symptoms and NOT have contracted COVID-19. Per normal procedures, students with ailments are sent to the office to receive initial care. Upon receiving students exhibiting ailments:
 - Office or administrative personnel will don PPE and attend to the student;
 - If the student's ailment is temporary or fleeting, and the student does not exhibit mild to severe symptoms or a temperature above 99.5, the student may be permitted back to class;

- If the student's ailment is not temporary, office or administrative personnel will contact the student's family to be sent home;
 - Students are not required to receive COVID-19 testing to return to school; COVID-19 testing should be determined by the student's family and their health care provider.
3. Students Returning to School: It is fully possible that students can be sick with common cold or flu-like symptoms and NOT have contracted COVID-19. As such, it is critical that determination for returning to school is made between each student and their family's health care provider.
- Per the Parent Handbook, students with illness other than Covid-19 must be fever-free for 24 hours before returning to school;
 - Per [CDC guidelines](#), students who have tested positive for COVID-19 may not return until;
 - Three days with no fever and no fever-reducing medication
 - Respiratory symptoms have improved (e.g. cough, shortness of breath) and
 - 10 days since symptoms first appeared
 - If you have a positive case of Covid-19 in your home, our county health department will be working with you to educate you on the appropriate measures to follow.
 - Families in classrooms with a confirmed case will be notified that a confirmed case has happened in their child's classroom. Student names will be kept private. That class will have to go into quarantine for two weeks.

Mental Health and Safety

1. Additional considerations may be needed to accommodate students with special needs including underlying health conditions such as asthma, respiratory illness, etc.
 - TBD as we are notified of students or staff with needs
2. Mental Health
 - Resources Support services for students and families, including educational materials on loss and grief, available to staff and students
 - are listed in the document found in the hyperlink below
 - <https://swd.lcms.org/wp-content/uploads/2020/04/4.3.20-Mental-Health-and-Wellness.pdf>
 - Families and staff should contact the principal, the pastors, or a teacher if they are feeling overwhelmed and in need of care and support
 - Families that need nutrition support are encouraged to receive food from our Lord's Cupboard Food Pantry. Stop by the office for more information.



St. Paul's Lutheran School 2020-2021

"even as the Son of Man came not to be served but to serve, and to give his life as a ransom for many."

Matthew 20